

August 20, 2020
Shawnee Mass Transit District
Minutes
Shawnee MTD
Board Room, Vienna, Illinois

Members Present:

Nancy Doss
Rick Nannie
Elmer Pullen
Jim Clark
Sidney Miller

Executive Director:

Mike Pietrowski

CFO:

Jerri Loyd

Operations Manager:

Tony Smith – Absent

Human Resource:

Aaron Hodge

Public Relations Coordinator:

Ron Gorst

Fleet Manager:

Jon Murrie

The meeting was called to order by Nancy Doss at 9:00 a.m.

Public Comments:

Elmer Pullen mentioned the importance of wearing a mask so each of us can look after each other due to the COVID-19 pandemic.

Item: Minutes from July 30, 2020

Rick Nannie motioned to approve the minutes. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Register

Jim Clark motioned to approve the Check Register and Financial Update. Sidney Miller seconded the motion. All in favor. Motion passed.

Item: Action on Resolution Number 108: Resolution Authorizing Execution and Amendment of Federal 5311 Grant Agreement:

Nancy Doss Introduced Resolution Number 108. Pole vote was taken: Jim Clark – Yes, Elmer Pullen – Yes, Nancy Doss – Yes, Sidney Miller – Yes, and Rick Nannie – Yes. Jim Clark motioned to adopt resolution number 108. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Human Resource Update

Aaron Hodge provided the Human Resource Update which included an update on new hire training, 1 termination, update on the new possible sick leave sharing program and update on the possibly of updated the CDL safety incentive program.

Item: Fleet Management Update

Jon Murrie provided the Fleet Manager Update which included 2 buses down for repair, 1 is getting a new auxiliary spring supports and the other is out of service from an accident. Jon also mentioned that there has been 2 incidents since the last board meeting, a driver added 13 gallons of gas to a diesel bus, the other was the accident in Carbondale, and our driver ran a stop sign and hit another vehicle causing significant damage.

Item: Public Relations Update

Ron Gosrt provided the Public Relations Update which included on September 1st the new PO system will be live and Joshua Murrie will be the new receiving clerk. Ron also mentioned that he has received quotes for a new fuel system at all the depots that will have a cost savings. Mentioned 6 customer complaints with all of them being resolved. Soft opening for some business is still on for September 1st.

Item: Administrative Update

Mike Pietrowski provided the Administrative Update which included 3 COVID cases at SMTD. We are being advised by the Health Department and we are following all the guidelines and have plans in place that will be followed.

Item: Adjournment

At 9:59 AM Sidney Miller motioned to adjourn. Jim Clark seconded the motion. All in Favor. Motion passed.

Jim Clark

Jim Clark, Secretary

Mike Pietrowski

